



## What is the purpose of an IEP meeting?

- Referral
- Eligibility
- Annual Review
- Triennial Evaluation
- Amendment
- Review Progress



### Who must attend an IEP meeting?

- Child's parent(s) or guardian
- Regular education teacher if child is or may be participating in regular education classes
- Special education teacher
- Representative of the school district who
  - Is knowledgeable about provision of specially designed instruction and general curriculum
  - Can commit district resources
- Individuals who conducted assessments or are qualified to interpret results of assessments

**Note:** You may be able to waive a required individual's attendance (there should be an official form)

### Who may attend an IEP meeting?

- Anyone the parent would like to bring (optional)
- Individuals who have knowledge or special expertise regarding child that either parents or school district want in attendance
- Child, when appropriate

### Helpful Reminders About Your Child's IEP Meeting

- Establish clear communication plan with case manager/service providers
- Keep binder/file with all of child's IEPs, evaluations
- Don't be afraid to make suggestions—you are the expert about your child!
- Remember that you are a member of the team!
- Get support - talk with family, friends, professionals, etc. to help you feel confident, calm and positive about the process

